

### **Support for Faculty Publication Costs**

The College of Psychology is committed to supporting the publication efforts of its full-time faculty members, and has set aside funds to help cover the costs of publishing articles in high quality peer-reviewed journals. To ensure the most effective use of these modest funds, allocations will be made within the limits of the following guidelines.

- Each request will be capped at no more than \$3,000.
- The requesting faculty member must be the senior author on the article.
- Requests will only be considered for journals that do not offer a free publishing option.
- Requests will not be considered for manuscripts supported by other funding sources that could cover publication costs (e.g., grant for which publication fees are allowable costs).
- Consistent with guidance provided by NSU's Vision 2025, requests will only be considered for journals that have a documented two-year impact factor of 2.0 or greater.
- Requests must include a copy of the completed manuscript for which funding is requested; manuscripts will not be reviewed or evaluated in any way other than to ensure the project is completed and ready for submission for publication.
- Allocated funding is non-transferable and can only be used for the manuscript and journal for which it was requested.
- Once funds have been allocated, the faculty member must notify the Associate Dean of the journal editor's decision on the manuscript (revise and resubmit, accept pending revision, reject, etc.) when the decision is made; if a decision has not been made by 3 months following the allocation of funds, the faculty member must provide an update on the status of the manuscript at that time.
- If the manuscript receives a rejection decision from the journal for which funds were requested, publication funds are forfeited and will be returned to the pool of funds available for allocation.
- Individual faculty members are limited to one successful request per fiscal year; faculty members who forfeited funds following a manuscript's rejection may submit additional requests.

It is recommended that faculty interested in requesting publication funds first check with the Associate Dean to confirm that funding has not already been depleted for the year. Faculty wishing to request funds to cover publication costs must submit a Request for Publication Funds Form and a copy of the manuscript for which they are requesting funds to Dr. Ma. Requests may be submitted at any time, but faculty are reminded that funds are limited and availability will likely be more limited as the fiscal year progresses.