IMPORTANT INFORMATION

MEMO

TO: Master’s Students

FROM: Program Office

DATE: July 2018

RE: Electronic Library Training

This is to inform all new master’s students that you will be required to complete the electronic library training online. You can access the training by logging on to:

http://nova.campusguides.com/e-train

Please complete the training no later than Friday, Aug 31, 2018. In order to verify that all students have completed the training, we are requesting that you complete the form below and email it to: qnancy@nova.edu

Thank you for your attention to this important matter.

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Verification of Completion of Electronic Library Training

This is to verify that I completed the Electronic Library Training on (date) __________

Please check one:
___I am enrolled in the Clinical Mental Health Counseling program at the ________________site
___I am enrolled in the School Counseling program at the______________________site
___I am enrolled in the ABA program online
___I am enrolled in the Substance Abuse program online

Sites: Fort Lauderdale/Davie, Jacksonville, Miami, Orlando, Palm Beach, Tampa, or Online

Student Name (please print):____________________________________________

Student Signature:____________________________________________________