

# **NOVALERT**

**PUBLIC SAFETY DEPARTMENT**  
**262-8999**

# **NSU**

## **NOVA SOUTHEASTERN UNIVERSITY EMERGENCY PROCEDURES**

### **FOR MEDICAL HELP**

Call 911—Give Emergency Personnel-

- A. Your EXACT Location—What Building, Floor, etc.
- B. The type of injury (bleeding, fracture, etc.).
- C. Your Name.
- D. Stay on the Line-  
Police or fire personnel will request that you wait. Help will be sent, then you will be asked for additional information.

### **IF YOU ARE RENDERING HELP TO THE INJURED**

1. Do not move the victim (unless in a dangerous area).
2. Restore breathing and/or heartbeat-(CPR if trained).
3. Keep others away from the victim.
4. Stop the bleeding.
5. Know your own limitations on type of aid to render.  
DO NOT OVERREACT!

### **IN THE EVENT OF A FIRE**

Pull the nearest fire alarm, call 911 for the fire department and give them your location.

Give the fire department-

- The exact location of the fire.
- Type of fire—trash can, smoke, flames, etc.
- Your name.

NOTE: Take residents, class, team, etc. a safe secure distance from the building and keep them together!

BE SURE ALL ARE ACCOUNTED FOR!

### **WHEN A POLICE OFFICER IS NEEDED**

1. Phone 911 (if emergency)
2. Give police-
  - The exact location.
  - Type of problem (disturbance, vandalism, etc.).
  - Your name.
3. Keep other persons away from scene.
4. DO NOT touch or disturb anything.
5. If possible get description of suspect, vehicle, etc.
6. Attempt to keep others safe and calm.
7. Call NSU Public Safety.

### **Nova Southeastern University Public Safety Department**

**NOVALERT** is part of NSU's Public Safety Program that includes safety, security, protection, and service.

For other non-emergency information, services, or reporting, call the Public Safety Office at **262-8981**.