

Gay-Straight Student Alliance By-Laws

ARTICLE 1: NAME

Section 1:

Gay-Straight Student Alliance (GSSA)

ARTICLE 2: PURPOSE

Section 1:

The Gay-Straight Student Alliance is committed to promoting a welcoming climate for sexual-minority students (i.e., Gay, Lesbian, Bisexual, and Transgender) and non-sexual-minority students who are interested in working together to achieve a better understanding of the LGBT population (including queer, questioning, intersex, allies, asexual, and pansexual individuals). It strives to enhance training and research in LGBT counseling and psychotherapy.

ARTICLE 3: MEMBERSHIP

Section 1: Any student currently enrolled at Nova Southeastern University Center for Psychological Studies may be an active voting member.

Section 2: Administrators, faculty, and staff may hold non-voting associate memberships.

ARTICLE 4: OFFICERS

Section 1: Active membership in this organization is the sole qualification for office.

Section 2: The officer's duties shall be:

President:

The president of the Gay-Straight Student Alliance shall execute, supervise, and maintain policies, regulations, and recommendations made by the Executive Board and members of the GSSA. The president shall have these duties and shall also do the following: represent members, remove officers from positions if duties are breached, fill vacancies of vice president, secretary, or treasurer if need be, has power to call meetings monthly or bi-monthly, and report the state of the association.

Vice President:

The vice president of the Gay-Straight Student Alliance is to serve in any way and assist the president in executing all actions. The vice president shall assume the office of president and take over duties and responsibilities in absence of the president. The vice president shall also serve as a chairperson and shall work on community service and school affairs.

Treasurer:

The treasurer of the Gay-Straight Student Alliance shall keep accounts, deposit the organization's funds, and make expenditures in a manner approved by the Student Fee Manual. The treasurer shall arrange fundraisers, be responsible for the collection and safe keeping of monies from fundraisers and dues, shall supervise proper expenditures of money, maintain and inform members of all transactions and records, which involve funds, and shall assume duties assigned by the president.

Secretary:

The secretary of the Gay-Straight Student Alliance shall establish and maintain records, files, and by-laws. The secretary shall also record minutes of all meetings, keep the listserv updated, assume duties assigned by the president, distribute agenda to members prior to meetings, and keep records of attendance.

Outreach/Volunteer Coordinator:

The Outreach/Volunteer Coordinator of the Gay-Straight Student Alliance shall be responsible for presiding over an Outreach committee. This position shall be responsible for maintaining ties with our current resources as well as finding new ways in which GSSA can gain involvement in our community. The Outreach/Volunteer coordinator will provide the GSSA with multiple volunteer opportunities throughout the year for either the group or individuals to participate in. In addition, this position will promote group involvement with LGBT community events, such as rallies, vigils, and pride events as well as educating students at CPS regarding the volunteer work that is being done. The outreach/volunteer coordinator shall work closely with the Treasurer to organize fundraising activities in the community.

Public Relations:

The Public Relations chair of the Gay-Straight Student Alliance shall be responsible for presiding over a Public Relations Committee. This position shall be responsible for any correspondence with other organizations on campus as well as similar organizations at other colleges and universities. This position will also involve maintaining the bulletin board at CPS as well as the Facebook group and the creation and duplication of signs advertising meetings and other special events. This position will also be the main contact to the campus newspaper, and shall be the initiate and recipient of any public relations materials. The public relations chair shall be responsible for recruiting and overseeing up to two student committee members to assist in the execution of ongoing projects.

Historian:

The Historian of the Gay-Straight Student Alliance shall be responsible for keeping track of events through the collection of Event Verification Forms, The historian should also have access to a digital camera in order to photograph events and upload them to the appropriate websites.

Social Chair:

The Social Chair of the Gay-Straight Student Alliance shall be responsible for presiding over a Social Committee and planning GSSA events, as well as campus-wide GSA sponsored events. The social chair shall be responsible for recruiting and overseeing up to two student committee members to assist them in the execution of ongoing projects.

Section 3: Officers shall be elected by a majority vote of the active members present.

Section 4: The term of office shall be from the time of appointment or election until the student graduates, leaves school, or next election is held for that position.

Section 5: In case of a vacancy, an election shall be held at a time agreed upon by the remaining officers, until that time, the vacancy shall be filled by an appointed official made by the organization president.

Section 6: An officer may be removed from office by a 2/3 majority of active organization members.

ARTICLE 5: MEETINGS:

Section 1: The organization shall meet (unless otherwise announced):

Time: 12:00 pm

Day: Wednesday

Section 2: Special meetings may be called by officers with a minimum 24 hours' notice given to the office of Student Activities.

Section 3: A quorum is not required. All votes may be carried by a majority of the active members present, with the exception of impeachment votes.

ARTICLE 6: ELECTIONS

Section 1: Elections of officers shall be held at least once each academic year.

Section 2: The annual election shall be in the month of April.

Section 3: All elections shall be held during a regularly scheduled meeting.

ARTICLE 7: FINANCES

Section 1: All organization monies shall be handled in accordance with the rules set forth in the Student Fee Manual.

ARTICLE 8: AMENDMENTS

Section 1: These by-laws may be amended by a majority of active members present at any regularly scheduled meeting.

Section 2: Once amendments are made, the by-laws must be submitted to the Office of Student Activities and approved by the Dean.